How can we help you?

Tuck’s Career Development Office is dedicated to providing you the best possible start to your post-MBA career, by helping you define your goals and focusing all of Tuck’s resources on achieving those goals.

Services we provide include:

- **Counseling and advising**
  Helping you figure out the best path, define your goals and create a strategy to achieve them.

- **Resume and cover letter advice**
  Teaching best practices, helping you craft and hone these key documents.

- **Education and skill-building**
  Building your industry knowledge, training you in essential skills, preparing you for success.

- **Interview preparation**
  Helping you practice with mock interviews, helping you tell your story.

- **Creating opportunities**
  Hosting companies on campus, running networking events, posting job opportunities.

- **Bringing you Tuck’s resources**
  Linking you to every available resource: alumni, faculty, experts and advisors.

You can schedule a meeting with any one of the team at any time either drop by the office or send a meeting request in Outlook.

Your roadmap for the first-year MBA job search at Tuck.
Roadmap for a typical first-year job search

Every journey is unique but we have found that most effective job-searches follow similar stages

**Explore**
- Use Career Leader to explore your goals and meet with a CDO advisor
- Learn about industries and functions in Sector Smarts, treks and club events
- Learn about companies at company briefings
- Use Career Leader to explore your goals and meet with a CDO advisor

**Prepare**
- Draft your résumé
- Design your strategy, and remember to include ‘Plan B’
- Build your network, starting with 2nd Years
- Develop your story and your interviewing skills
- Attend industry specific interview workshops

**Apply**
- Tailor your resume and cover letter
- Apply to on-campus opportunities
- Apply to off-campus opportunities as they become available
- Use your network and Tuck’s resources to create opportunities

**Interview**
- On-campus interviews (2nd rounds may require travel)
- Off-campus interviews

**Decide**
- Manage offers and accept the best fit
- Keep in touch with other companies

Watch out for these key dates

- Club Fair September 14
- Sector Smarts begin September 19
- Company Briefings begin September 20
- Career Treks (great for networking) October 5
- Mock interviews begin Fall B
- First on-campus applications due November 29
- First bidding deadline January 4
- On-campus interviews January 17 - February 10
- Off-campus interviews run through May
- Deadline for on-campus offers February 17

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The CDO is here to help you at each of these stages. You can schedule a meeting at ANY TIME, plus watch out for the many events we will host throughout the year.